



## St. Mary's County Metropolitan Commission

23121 Camden Way, California, MD 20619


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Potable Water Distribution - Wastewater Collection / Treatment

Phone: 301-737-7400  
FAX: 301-737-7459

### MEMORANDUM

**DATE:** July 11, 2019  
**TO:** Engineers, Surveyors, Plumbers, and Developers  
**FROM:** Christy Hollander, P.E., Chief Engineer   
**RE:** 2019 MetCom Design Manual Update

In accordance with Chapter 113-11 of the St. Mary's County Code, before any construction is performed upon any area served by a public water or sewer system, the person performing the construction shall first obtain a permit from the St. Mary's County Metropolitan Commission (MetCom) and the work shall be done under and pursuant to the rules, regulations, and requirements that MetCom formulates and subject to any inspections, which it deems necessary. Any construction shall be accomplished under conditions that MetCom authorizes. Periodically, the MetCom Design Manual, Standard Details, and Technical Specifications (Design Manual) is updated in order to address updated design requirements, industry standards, national regulations, local ordinances, and to remain current with changes in the industry.

A summary of the updates to the MetCom Design Manual were outlined and made available for comment from March 28, 2019 to May 1, 2019 as noted in the corresponding memorandum. Hardcopies were available upon request. The sole comment received was incorporated into the transitional provisions which are incorporated in the Manual. The final revised Design Manual was approved for release by the MetCom Board on July 11, 2019. Please refer to the attached Transitional Provisions document for grandfathering provisions.

The updated Design Manual and summary listing of the updates are located on MetCom's website at [www.metcom.org](http://www.metcom.org).

As always, if you have any questions on the above, please contact the Engineering Department at 301-737-7400 x301 for assistance.

# St. Mary's County Metropolitan Commission Design Manual Update Effective 7/11/19 TRANSITIONAL PROVISIONS

Transitional Provisions to be known as “grandfathering” provisions are hereby adopted to provide for the continuance of certain development activities.

| Plan Submissions<br>on or after 7/11/19*  | Old Design Manual<br>(Effective 9/9/10) | New Design Manual<br>(Effective 7/11/19) | Project<br>Status                     |
|---|---|--|---------------------------------------|
| <b>Pre-Application</b>  |   | ✓  | No Design                             |
| <b>TEC</b><br>Concept, Site Plan , Subdivision,<br>CWSP Amendment   |   | ✓  | No Design                             |
| <b>Design (1st review - Approval)**</b><br>(Plan review after concept approval)   |   | ✓  | •% Design ~ 75%<br>•Submittal = 1     |
| <b>Design (2nd review - Approval)**</b><br>Plans received for subsequent reviews<br>whose 1st review was prior to 7/11/19*.<br>Plans submitted for 1st review prior to<br>7/11/19 will have a maximum of two (2)<br>years from the Design Manual's<br>effective date to receive final plan<br>approval under the prior 2010 Manual. | ✓                                       |  | •% Design ~ 90-95%<br>•Submittal = 2+ |
| <b>Record Plat and/or Permitting</b><br>Will follow the Design Manual under<br>which final plan approval was granted  | ✓                                       | ✓  | •Permits<br>•Construction<br>•Sales   |

\*Submission package must be complete, to include but not limited to review fees, plan sets, cost estimate, and completed checklist.

\*\*From the date of final approval all projects will have two years in which to be under construction ( i.e. PWA and bonding in place, if applicable, and received construction permit or connection permit approval at the MetCom pre-construction meeting). Final plan approvals received prior to 7/11/19 are eligible for one 2 year extension under the provisions of the 9/9/10 manual. Please note the Sediment and Erosion control plan must remain current.

Please note that all projects are required to use the current cost estimate form unless a PWA has been executed or construction/connection permit has been issued.

**Note:**

1. Special Cases will be reviewed under criteria outlined in section 24.4.2 a-d of the Subdivision Ordinance and approved by the following committee:

- A. Director
- B. Chief Engineer
- C. Chief of Facilities and Operations