

MINUTES
ST. MARY'S COUNTY METROPOLITAN COMMISSION
SPECIAL MEETING
JUNE 1, 2016

Chairman Willing called the special meeting of the St. Mary's County Metropolitan Commission to order at 3:06 p.m. In attendance were Commissioners Willing, Russell, Gaskin, Pessagno, & Thompson. MetCom staff in attendance included Bundy, Elberti, Hallissy, Meiser, Thomas, & Comeau-Stanley.

Chairman Willing welcomed everyone and performed a review of the meeting agenda.

Commissioner Russell moved to approve the Agenda. Commissioner Thompson seconded the motion. Motion carried 4-0.

Mr. Bundy thanked everyone for attending on such short notice and indicated that there is a quirk in the process for Change Orders, citing that the Board adopted a rule in the past that prevents staff from proceeding with any change order without Board approval. Mr. Bundy advised that he plans to present this for discussion and change at a future meeting, as there are liquidated damages associated with this particular item, which could have been avoided had he been able to approve the change order.

Mr. Elberti performed a review of the project summary and items associated with the proposed change order, which includes a 12-inch mud mat, 4-inch over-excavation, and equipment rental for the Charlotte Hall Elevated Water Storage Tower.

Ms. Hallissy provided details related to the project history and recent activities and inspections at the site, including geotechnical testing and findings. Ms. Hallissy further explained that the placement of the mud mat on top of the subgrade would protect the subgrade from the elements and would reduce the risks associated with the tolerances of grading and dewatering a gravel layer. Mr. Elberti and Ms. Hallissy provided Board members with an explanation of a mud mat, which they described as a 12-inch layer of poured concrete. Brief discussion ensued amongst the Board and staff on the soil testing performed and the recommendations of the contractor and sub-contractors.

Commissioner Russell moved to approve Change Order No. 1, to Contract #8092WT & #0091WT (Hollywood & Charlotte Hall Water Towers), with Caldwell Tanks, Inc. of Louisville, Kentucky, to install a 12-inch mud mat over the approved subgrade, for the additional Contract cost of \$20,589.00, as recommended by the Chief Engineer. Further move to authorize and direct the Executive Director to execute all documents as may be necessary to execute this Change Order. Commissioner Thompson seconded the motion. Motion carried 4-0.

There being no further business, **Commissioner Russell moved to adjourn the meeting at 3:19 p.m. Commissioner Gaskin seconded the motion. Motion carried 4-0.**



Laura Comeau-Stanley, Corporate Secretary