

MINUTES
ST. MARY'S COUNTY METROPOLITAN COMMISSION
SPECIAL MEETING
AUGUST 18, 2016

Following a short luncheon, the Special Meeting commenced at 12:10 p.m. In attendance were Chairman Barthelme, Vice-Chairman Russell, Commissioners Carey, Gaskin, Mummaugh, Thompson, and Willing. MetCom staff in attendance included Joy Potter, Procurement Agent and Comeau-Stanley.

Chairman Barthelme noted that all Board members are present today for the special meeting.

Ms. Potter, procurement agent, introduced herself and offered recommendations to the Board members regarding the interview and evaluation process; brief discussion ensued amongst the Board on the interview questionnaire. Ms. Potter noted that only the qualifications of the candidates are under consideration today, but there is to be no discussion of fees for services.

Ms. Potter reminded the Board members that any conflict of interest should be avoided during this process. Mr. Barthelme announced his recusal in the evaluation of the Dorsey Firm, noting that he is too close and has known him too long, so he does not plan to be involved in the scoring for that particular interview.


Chairman Barthelme suggested that following today's interviews, the Board should identify a shortlist of the top candidates to participate in a second interview with Mr. Bundy present. Ms. Potter indicated her agreement with Chairman Barthelme's suggestion and remaining Board members noted their concurrence with the recommendation.

Brief discussion ensued amongst the group and Ms. Potter regarding the process. Chairman Barthelme called for a motion to go into Executive Session.

Commissioner Mummaugh moved to go into executive session to discuss Pending Procurement. Commissioner Thompson seconded the motion. Motion carried 6-0.

Ms. Potter exited the meeting and Board members proceeded into Executive Session at 12:33 p.m.

The meeting reconvened into the Agenda Meeting at 3:49 p.m.



Laura Comeau-Stanley, Corporate Secretary